

Regular Monthly Meeting
VILLAGE OF TRUMANSBURG
BOARD OF TRUSTEES
Agenda
September 12, 2022
7:00pm

Members of the public may join the meeting via Zoom
Meeting ID: 89726679850
Call-in number: (929)436-2866

1. (7:00) CALL TO ORDER
2. (7:00) CHANGES TO AGENDA
- 3. (7:00) NY FORWARD GRANT APPLICATION COMMUNITY WORKSHOP**
4. (7:45) Consent Agenda
 - a. Abstract of Claims
 - b. Meeting Minutes 8/8/2022; 8/22/2002
5. (7:50) PRIVILEGE OF THE FLOOR
6. (8:05) REPORTS OF REPRESENTATIVES
7. (8:20) REPORTS FROM BOARD, CLERK, & TREASURER
 - a. MAYOR – Hart
 - i. Speed Limit Law Update
 - ii. TDMP Resolution
 - iii. NY Forward Application Proposal – MRB
 - iv. NY Forward Supporting Resolution
 - b. FIRE/TACC – Horn
 - c. EMS/YOUTH/STAC – Carver
 - d. DPW/WATER/SEWER/CPZR/Farmers Market – Darfler
 - i. MRB Larchmont/Tamarack Stormwater Proposal
 - ii. MRB Comprehensive Stormwater Management Proposal
 - iii. MRB Water/Sewer Systems Mapping Proposal
 - e. POLICE/ETC – Hannon
 - f. TREASURER/DEPUTY TREASURER – Badalamenti/Giles
 - i. Permissive Referendum – Leaf Truck Payment
 - g. CLERK/DEPUTY CLERK – Morse/Giles
8. (9:20) OLD BUSINESS
9. (9:25) NEW BUSINESS
10. (9:30) PRIVILEGE OF THE FLOOR
11. (9:45) EXECUTIVE SESSION – Personnel, Taylor Law
12. (10:00) ADJOURNMENT

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$258,365.29

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
8037	CARDMEMBER SERVICES, TTC name plate	A1010.4	7.22	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC papertowels, cleaning supplies, paper	A1620.4	288.07	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC webpage	A1620.48	199.00	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC 4798-8177 7/22/batteries, haz matt suir, bags	A3120.2	481.87	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC ezpass, coffee	A3120.4	110.99	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC duffle bag	A3120.47	44.85	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC locks	A4540.416	198.83	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC video camera, seals	A4540.417	357.02	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC ems equipment	A4540.417	520.49	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC keyboard	A4540.44	27.99	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC supplies	A4540.47	30.15	24656 08/23/2022
8037	CARDMEMBER SERVICES, TTC name plate	A8020.4	7.24	24656 08/23/2022
8038	TRUMANSBURG HOME TELEPHONE CO 11567 9/22/387-5618	A1640.46	55.02	24657 08/23/2022
8038	TRUMANSBURG HOME TELEPHONE CO 16882 9/22/387-7131	A3410.46	183.87	24657 08/23/2022
8038	TRUMANSBURG HOME TELEPHONE CO	A4540.46	183.87	24657 08/23/2022
8039	TOWN OF ULYSSES 2022REC/youth commision fee	A7311.4	34,244.00	
8040	DRYDEN LAWN & RECREATION, INC 256032/parts	A1640.4	19.14	
8040	DRYDEN LAWN & RECREATION, INC 256130/parts & tires	A1640.4	816.95	
8041	FINGER LAKES SERVICE CTR 8/22/new hose bed cover	A3410.47	1,500.00	
8042	NATE MARSHALL 7/20/22/music - FM 6/29/22	A7989.41	150.00	
8043	ALAN POLLACK, JR 8/17/22/music FM 8/17/22	A7989.41	150.00	
8044	SUZANNE SANWARTZ 8/12/22/music FM 7/21/22	A7989.41	150.00	
8045	TRUMANSBURG SHURSAVE 9062 7/22/water & ice	A3120.4	18.17	

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Voucher #	Claimant	Account #	Amount	Check
8046	DATAFLOW 391503/copies and scanning	A4540.4	35.74	
8047	FINGER LAKES TOURISM ALLIANCE 19932/22-23 membership	A1920.4	400.00	
8048	JOEL FEY 8/2/22/vacuum and bee spray	A4540.416	169.99	
8049	SALLY FRERND 7/31/22/music FM 5/25/22	A7989.41	150.00	
8050	MIKE'S AUTO REPAIR 8/8/22/2020 honda civic - inspection	A3620.4	21.00	
8051	AIRGAS INC 9989923369/oxygen	A4540.47	31.83	
8051	AIRGAS INC 9128822385/oxygen	A4540.47	398.14	
8051	AIRGAS INC 9990595152/cylinder	A4540.47	667.50	
8052	TOSHIBA BUSINESS SOLUTIONS 5827396/copies & service	A1620.4	96.65	
8052	TOSHIBA BUSINESS SOLUTIONS 5827768/copies and service	A3410.4	99.22	
8052	TOSHIBA BUSINESS SOLUTIONS	A4540.4	99.22	
8053	ALL-MODE COMMUNICATIONS 24806/22-23 service agreement	A3410.46	241.92	
8053	ALL-MODE COMMUNICATIONS	A4540.46	241.92	
8054	TRUMANSBURG FAIR ASSOC 1220/fair book	A1620.4	50.00	
8055	ZOLL MEDICAL CORP 3550561/battery	A4540.47	181.00	
8056	TROMBLEY TIRE & AUTO INC 28010039/brakes - 2015 Explorer	A3120.421	1,051.06	
8057	HONDA FINANCIAL SERVICE 443245930 8/22/lease vehicle	A9785.62	259.00	24606 08/24/2022
8058	MUNICIPAL EMERGENCY SERV INC IN1748797/ram claw set	A3410.2	1,174.83	
8058	MUNICIPAL EMERGENCY SERV INC IN1751411/brackets	A3410.417	726.87	
8059	JCSMITH INC 1627872/traffic cones	A1640.4	594.00	
8059	JCSMITH INC 1629832/signs	A3620.4	163.60	
8060	CASELLA WASTE SERVICES 48 1682309/garbage hauling	A8160.4	1,251.08	
8061	SENECA STONE CORP 38279/base	A5110.4	389.78	

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Voucher #	Claimant	Account #	Amount	Check
8061	SENECA STONE CORP 37650/Type 7	A5110.4	249.12	
8062	MRB GROUP 45399/grant for footbridge	A7552.4	3,862.50	
8063	B&W SUPPLY 523852/station supplies	A3410.416	54.26	
8063	B&W SUPPLY 523048/towels & garbage bags	A3410.416	34.48	
8063	B&W SUPPLY	A4540.416	54.26	
8063	B&W SUPPLY	A4540.416	34.48	
8064	CAYUGA MEDICAL CENTER AT ITHAC 10000010/pharmasuedicals	A4540.47	77.80	
8065	MRC PEST CONTROL 1183/pest control	A3410.416	20.00	
8065	MRC PEST CONTROL 1255/pest control	A3410.416	17.50	
8065	MRC PEST CONTROL	A4540.416	20.00	
8065	MRC PEST CONTROL	A4540.416	17.50	
8066	GUTHRIE 150001959 8/6/22/H Zulu, K Elmore, D Elliott	A3410.418	1,058.00	
8067	THALER & THALER, PC 42621/Taylor law, bargaining unit, conflict of job	A1420.4	864.00	
8067	THALER & THALER, PC 37 old main st	A3620.45	810.00	
8067	THALER & THALER, PC union	A4540.49	54.00	
8067	THALER & THALER, PC SEQR stretch code	A8010.45	189.00	
8068	KINNEY DRUGS INC 20152 7/22/balance due	A4540.47	0.78	
8069	TRUST & AGENCY trustee	A1010.1	1,250.01	xfer2 08/02/2022
8069	TRUST & AGENCY dep mayor	A1010.11	625.00	xfer2 08/02/2022
8069	TRUST & AGENCY mayor	A1210.1	833.34	xfer2 08/02/2022
8069	TRUST & AGENCY payroll ending 7/31/22/treasurer	A1325.1	475.36	xfer2 08/02/2022
8069	TRUST & AGENCY dep treasurer	A1325.11	442.40	xfer2 08/02/2022
8069	TRUST & AGENCY clerk	A1410.1	242.80	xfer2 08/02/2022

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Voucher #	Claimant	Account #	Amount	Check
8069	TRUST & AGENCY dep clerk	A1415.1	1,106.00	xfer2 08/02/2022
8069	TRUST & AGENCY accudata	A1620.4	314.20	xfer2 08/02/2022
8069	TRUST & AGENCY police	A3120.1	17,371.30	xfer2 08/02/2022
8069	TRUST & AGENCY frie admin	A3410.1	472.24	xfer2 08/02/2022
8069	TRUST & AGENCY code/fire inspec	A3620.1	1,241.52	xfer2 08/02/2022
8069	TRUST & AGENCY ems admin	A4540.1	1,187.28	xfer2 08/02/2022
8069	TRUST & AGENCY ems	A4540.1	21,253.82	xfer2 08/02/2022
8069	TRUST & AGENCY dpw admin	A5010.1	472.62	xfer2 08/02/2022
8069	TRUST & AGENCY dpw laborers	A5110.1	5,286.88	xfer2 08/02/2022
8069	TRUST & AGENCY zoning officer	A8010.1	1,241.52	xfer2 08/02/2022
8069	TRUST & AGENCY fica/med	A9030.8	985.45	xfer2 08/02/2022
8069	TRUST & AGENCY ems fica/med	A9030.81	1,682.15	xfer2 08/02/2022
8069	TRUST & AGENCY fire fica/med	A9030.82	34.40	xfer2 08/02/2022
8069	TRUST & AGENCY police fica/med	A9030.83	1,301.08	xfer2 08/02/2022
8070	TRUST & AGENCY payroll ending 8/14/22/treasurer	A1325.1	475.36	xfer16 08/16/2022
8070	TRUST & AGENCY dep treasurer	A1325.11	442.40	xfer16 08/16/2022
8070	TRUST & AGENCY clerk	A1410.1	485.60	xfer16 08/16/2022
8070	TRUST & AGENCY dep clerk	A1415.1	1,106.00	xfer16 08/16/2022
8070	TRUST & AGENCY accudata	A1620.4	314.20	xfer16 08/16/2022
8070	TRUST & AGENCY police	A3120.1	11,864.43	xfer16 08/16/2022
8070	TRUST & AGENCY fire admin	A3410.1	715.04	xfer16 08/16/2022
8070	TRUST & AGENCY code/fire inspec	A3620.1	1,326.50	xfer16 08/16/2022
8070	TRUST & AGENCY ems admin	A4540.1	1,915.68	xfer16 08/16/2022

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Voucher #	Claimant	Account #	Amount	Check
8070	TRUST & AGENCY ems	A4540.1	23,902.69	xfer16 08/16/2022
8070	TRUST & AGENCY ems clothing	A4540.419	525.00	xfer16 08/16/2022
8070	TRUST & AGENCY dpw admin	A5010.1	496.63	xfer16 08/16/2022
8070	TRUST & AGENCY dpw laborers	A5110.1	5,078.97	xfer16 08/16/2022
8070	TRUST & AGENCY zoning	A8010.1	1,326.51	xfer16 08/16/2022
8070	TRUST & AGENCY fica/med	A9030.8	798.56	xfer16 08/16/2022
8070	TRUST & AGENCY ems fica/med	A9030.81	1,984.23	xfer16 08/16/2022
8070	TRUST & AGENCY fire fica/med	A9030.82	52.97	xfer16 08/16/2022
8070	TRUST & AGENCY police	A9030.83	881.38	xfer16 08/16/2022
8070	TRUST & AGENCY HI	A9060.8	6,254.78	xfer16 08/16/2022
8070	TRUST & AGENCY ems HI	A9060.81	7,143.56	xfer16 08/16/2022
8070	TRUST & AGENCY fire HI	A9060.82	346.77	xfer16 08/16/2022
8070	TRUST & AGENCY police HI	A9060.84	3,819.41	xfer16 08/16/2022
8071	CLINTON DENMAN 8/31/22/Hi reimbursement - 8/1/22	A9060.8	500.00	
8072	CASEY LINCOLN 8/31/22/Hi reimbursement - 7/1/22	A9060.8	1,000.00	
8073	BRIAN SNYDER 8/31/22/Hi reimbursement 6-1-22	A9060.81	1,500.00	
8074	B. JOSEPH NELSON 8/22/Hi reimbursement	A9060.84	508.33	
8075	NATALIE BARIS 8/22/FM manager	A7989.4	833.34	
8076	AT&T 824584227x08242022/cell phone	A3410.46	30.95	24658 08/31/2022
8077	AT&T police mifi for cars	A3120.4	114.69	24659 08/31/2022
8077	AT&T 287290586385x08192022/police cells phones	A3120.46	234.52	24659 08/31/2022
8077	AT&T EMS cell phones	A4540.46	129.50	24659 08/31/2022
8078	CENTRAL NY NEWSPAPER 4827261/Local Law #2	A1620.4	101.22	24660 08/31/2022

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TOMPKINS COUNTY, NEW YORK

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Voucher #	Claimant	Account #	Amount	Check
8078	CENTRAL NY NEWSPAPER DPW reserve - \$10000	A1640.4	44.24	24660 08/31/2022
8079	I D BOOTH INC S1355269.001/chain saw kit	A3410.417	497.95	
8080	TRUST & AGENCY payroll ending 8/28/22/treasurer	A1325.1	475.36	xfer30 08/30/2022
8080	TRUST & AGENCY dep treasurer	A1325.11	442.40	xfer30 08/30/2022
8080	TRUST & AGENCY clerk	A1410.1	485.60	xfer30 08/30/2022
8080	TRUST & AGENCY dep clerk	A1415.1	1,106.00	xfer30 08/30/2022
8080	TRUST & AGENCY accudata	A1620.4	314.20	xfer30 08/30/2022
8080	TRUST & AGENCY dpw phones	A1640.46	390.00	xfer30 08/30/2022
8080	TRUST & AGENCY police	A3120.1	11,257.44	xfer30 08/30/2022
8080	TRUST & AGENCY fire admin	A3410.1	715.04	xfer30 08/30/2022
8080	TRUST & AGENCY code	A3620.1	1,241.51	xfer30 08/30/2022
8080	TRUST & AGENCY code phone	A3620.4	37.50	xfer30 08/30/2022
8080	TRUST & AGENCY ems	A4540.1	22,957.79	xfer30 08/30/2022
8080	TRUST & AGENCY ems admin	A4540.1	1,918.68	xfer30 08/30/2022
8080	TRUST & AGENCY dpw admin	A5010.1	734.62	xfer30 08/30/2022
8080	TRUST & AGENCY dpw laborers	A5110.1	4,906.58	xfer30 08/30/2022
8080	TRUST & AGENCY zoning	A8010.1	1,241.53	xfer30 08/30/2022
8080	TRUST & AGENCY zoning phone	A8010.4	37.50	xfer30 08/30/2022
8080	TRUST & AGENCY fica/med	A9030.8	847.16	xfer30 08/30/2022
8080	TRUST & AGENCY ems fica/med	A9060.81	1,892.06	xfer30 08/30/2022
8080	TRUST & AGENCY fire fica/med	A9060.82	54.26	xfer30 08/30/2022
8080	TRUST & AGENCY police fica/med	A9060.83	848.62	xfer30 08/30/2022
8081	PITNEY BOWES 3316183089/quarterly service	A1620.4	183.60	24661 08/31/2022

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GENERAL FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$258,265.29

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Voucher #	Claimant	Account #	Amount	Check
8082	FIRSTLIGHT FIBER internet	A1620.4	50.00	24662 08/31/2022
8082	FIRSTLIGHT FIBER 17702010 9/22/387-6501	A1620.47	78.75	24662 08/31/2022
8082	FIRSTLIGHT FIBER 17702011 9/22/387-6505	A3120.46	154.00	24662 08/31/2022
8083	LEWIS UNIFORM 274177/polos, embroidery	A3120.48	349.93	
8083	LEWIS UNIFORM 274139/polo, heatseal	A3120.48	91.99	
8084	PETTY CASH 8/31/22/car washes	A3120.4	20.00	
8085	HEIDI MORSE 8/22/3 wks of cleaning	A1620.1	300.00	
8086	TRUMANSBURG SHURSAVE 9062. 7/22/ice	A3120.4	18.17	
8086	TRUMANSBURG SHURSAVE 9062 8/22/fire rescue	A3410.4	150.71	
8086	TRUMANSBURG SHURSAVE coffee	A4540.4	17.29	
8087	NYS ELECTRIC & GAS 10014134018 9/22/56 e main st	A1620.42	829.37	
8087	NYS ELECTRIC & GAS 10011561379 9/22/1 corey st	A1640.41	54.56	
8087	NYS ELECTRIC & GAS 10011561387 9/22/2 corey st	A1640.41	103.18	
8087	NYS ELECTRIC & GAS 10011561312 9/22/74 w main st	A3410.41	700.58	
8087	NYS ELECTRIC & GAS 10043399780 9/22/30 halsey st	A3520.4	140.77	
8087	NYS ELECTRIC & GAS	A4540.41	700.58	
8087	NYS ELECTRIC & GAS 10014191802 9/22/56 e main st west	A5182.4	40.48	
8087	NYS ELECTRIC & GAS 10013629463 8/22/st lights	A5182.4	1,400.96	
8087	NYS ELECTRIC & GAS 10033584623 9/22/69 e main st	A5182.4	170.06	
8087	NYS ELECTRIC & GAS 10033584607 9/22/15 E main st	A5182.4	200.67	
8087	NYS ELECTRIC & GAS 10031836157 9/22/Rt 96 street lights	A5182.4	175.79	
8087	NYS ELECTRIC & GAS 10014191794 9/22/56 e main st	A5182.4	40.66	
8087	NYS ELECTRIC & GAS 10025580050 9/22/1 corey st	A7989.4	42.46	

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8089	AMCHAR WHOLESALE INC 0147391/ammo	A3120.4	727.60	
8090	BOUND TREE MEDICAL LLC 84645741/shirts	A4540.419	153.16	
8091	STOVER LUMBER INC 288751/parts	A1640.4	5.99	
8091	STOVER LUMBER INC 289242/parts	A1640.4	18.32	
8091	STOVER LUMBER INC 289794/parts	A1640.4	7.98	
8091	STOVER LUMBER INC 288514/parts	A1640.4	5.76	
8092	DAVIS-ULMER FIRE PROTECTION 1052-F142723/quarterly inspection	A3410.416	137.50	
8092	DAVIS-ULMER FIRE PROTECTION	A4540.416	137.50	
8093	RICHARD STEARNS 8/31/22/music	A7989.41	150.00	
8094	RICHARD KOSKI 8/26/22/music	A7989.41	150.00	
8095	JEFFREY A BURNS 20220101/back up	A1620.44	65.00	
8095	JEFFREY A BURNS 8/1 - back error - dep clerk/treas	A1620.44	22.50	
8095	JEFFREY A BURNS 8/25 - mapping for audit	A3120.4	67.50	
8095	JEFFREY A BURNS back up	A3120.4	45.00	
8095	JEFFREY A BURNS 8/22-network going down, printer email	A3410.1	45.00	
8095	JEFFREY A BURNS 8/25-install batteries in UPS for copiet	A3410.4	65.70	
8095	JEFFREY A BURNS back up	A3410.4	22.50	
8095	JEFFREY A BURNS	A4540.4	45.00	
8095	JEFFREY A BURNS	A4540.4	65.70	
8095	JEFFREY A BURNS	A4540.4	22.50	
8096	ACCUFAB, INC 21114/beams & posts	A5120.4	5,107.00	
8097	TOMPKINS INSURANCE AGENCY, INC 3270292/NYS DOT	A1640.43	100.00	
8098	PENNCARE M79021.01/supplies	A4540.47	4.30	

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8098	PENNCARE M76689/supplies	A4540.47	245.00	
8098	PENNCARE M79021/supplies	A4540.47	634.70	
8099	THE DUKE COMPANY 3056050/parts	A5120.4	874.57	
8100	WEITSMAN RECYCLING LLC 89445/rebar	A5120.4	541.40	
8101	ZOLL DATA SYSTEM 123554/EMS charts service	A4540.4	158.05	
8102	DOYLE SECURITY SYSTEMS, INC 1330705/annual inspection	A1620.41	434.65	

Total: 258,365.29

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the _____
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

ABSTRACT OF AUDITED VOUCHERS

EMS BILLING

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$15,503.06

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
564	MEDEX BILLING, INC 2022-8/39 service fees	AM4540.491	1,014.00	
565	VILLAGE OF TRUMANSBURG Aug 2022/recievable	AM9901.4	7,576.84	
566	TOWN OF ULYSSES Aug 2022/recievables	AM4540.492	6,874.72	
567	TOWN OF HECTOR Aug 2022/recievable	AM4540.492	37.50	

Total: 15,503.06

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the _____
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$51,517.42

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2227	W2 OPERATORS TRAINING GROUP 8/22/Water plant operator cert	F8320.43	575.00	12085 08/23/2022
2227	W2 OPERATORS TRAINING GROUP 8/22/Water dist operator cert	F8320.43	550.00	12085 08/23/2022
2228	TRUMANSBURG HOME TELEPHONE CO 11474 9/22/387-5834	F8320.46	110.24	12086 08/23/2022
2228	TRUMANSBURG HOME TELEPHONE CO 27157 9/22/387-4145	F8320.46	82.71	12086 08/23/2022
2229	TRUST & AGENCY treasurer	F1325.1	237.68	xfer2 08/02/2022
2229	TRUST & AGENCY dep treasurer	F1325.11	221.20	xfer2 08/02/2022
2229	TRUST & AGENCY clerk	F1410.1	971.30	xfer2 08/02/2022
2229	TRUST & AGENCY payroll ending 7/31/22/water admin	F8310.1	2,555.06	xfer2 08/02/2022
2229	TRUST & AGENCY accudata	F8310.4	43.84	xfer2 08/02/2022
2229	TRUST & AGENCY water laborers	F8320.1	2,805.83	xfer2 08/02/2022
2229	TRUST & AGENCY fica.med	F9030.8	504.52	xfer2 08/02/2022
2230	TRUST & AGENCY treasurer	F1325.1	237.68	xfer16 08/16/2022
2230	TRUST & AGENCY dep treasurer	F1325.11	221.20	xfer16 08/16/2022
2230	TRUST & AGENCY clerk	F1410.1	1,942.40	xfer16 08/16/2022
2230	TRUST & AGENCY payroll ending 8/14/22/water admin	F8310.1	2,411.27	xfer16 08/16/2022
2230	TRUST & AGENCY accudata	F8310.4	43.84	xfer16 08/16/2022
2230	TRUST & AGENCY water laborers	F8320.1	2,744.01	xfer16 08/16/2022
2230	TRUST & AGENCY fica/med	F9030.8	564.63	xfer16 08/16/2022
2230	TRUST & AGENCY HI	F9060.8	3,523.28	xfer16 08/16/2022
2231	POLLARDWATER 219124/chlorine colorimeter	F8320.4	567.15	
2232	LOWE'S SOFT WATER SERVICE INC 222764/chlorine	F8320.4	345.00	
2232	LOWE'S SOFT WATER SERVICE INC 222454/chlorine	F8320.4	483.00	
2233	NYS PARKS TF51/NYSEG	F8320.41	269.00	

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$51,517.42

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2234	TRUST & AGENCY treasurer	F1325.1	237.68	xfer30 08/30/2022
2234	TRUST & AGENCY dep treasurer	F1325.11	221.20	xfer30 08/30/2022
2234	TRUST & AGENCY clerk	F1410.1	1,942.40	xfer30 08/30/2022
2234	TRUST & AGENCY payroll ending 8/28/22/water admin	F8310.1	2,889.72	xfer30 08/30/2022
2234	TRUST & AGENCY accudata	F8310.4	40.19	xfer30 08/30/2022
2234	TRUST & AGENCY water labors	F8320.1	2,756.03	xfer30 08/30/2022
2234	TRUST & AGENCY cell phone	F8320.46	315.00	xfer30 08/30/2022
2234	TRUST & AGENCY fica/med	F9030.8	637.29	xfer30 08/30/2022
2235	CENTRAL NY NEWSPAPER 4827261/water res - \$	F8310.4	45.78	12087 08/31/2022
2236	AT&T 824584227x08242022/water computers	F8320.4	201.50	12088 08/31/2022
2237	USA BLUEBOOK 57956/hydrant marker	F8320.4	557.20	
2238	EHRHART PROPANE GAS 1676574/propane	F8320.4	284.94	
2238	EHRHART PROPANE GAS 1654503/propane	F8320.4	137.45	
2239	PITNEY BOWES 8000-2146/service fee	F8310.4	37.83	12089 08/31/2022
2240	BADGER METER, INC 80105452/monthly hosting & service	F8320.4	75.69	
2241	NYS ELECTRIC & GAS 10011561361 9/22/1 corey st	F8320.4	526.80	
2241	NYS ELECTRIC & GAS 10016650987 9/11/indian fort rd	F8320.4	154.90	
2241	NYS ELECTRIC & GAS 10042414960 8/22/taughannock park	F8320.4	1,688.85	
2241	NYS ELECTRIC & GAS 10013166243 8/22/frontenac rd	F8320.41	2,757.73	
2241	NYS ELECTRIC & GAS 10013166201 8/22/Rt 89 pump station	F8320.41	2,637.95	
2241	NYS ELECTRIC & GAS 10011562039 8/22/30 halsey st	F8320.41	40.34	
2242	STOVER LUMBER INC 289597/parts	F8320.4	13.98	
2242	STOVER LUMBER INC 288876/parts	F8320.4	7.98	

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$51,517.42

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
2242	STOVER LUMBER INC 288957/parts	F8320.4	12.99	
2242	STOVER LUMBER INC 289048/parts	F8320.4	46.52	
2243	VERIZON WIRELESS 9914207168/data usage for cameras	F8320.4	786.25	
2244	TRUMANSBURG CENTRAL SCHOOL 2576/outside plant	F1950.4	4,373.86	
2244	TRUMANSBURG CENTRAL SCHOOL 2574/frontenac rd	F1950.4	1,634.90	
2244	TRUMANSBURG CENTRAL SCHOOL 2575/Rt 89	F1950.4	4,371.04	
2245	USA BLUEBOOK 73672/supplies	F8320.4	73.59	

Total:

51,517.42

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the _____
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$113,445.72

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1836	TRUMANSBURG HOME TELEPHONE CO 11874 9/22/387-5657	G8130.46	96.56	9846 08/23/2022
1837	CARDMEMBER SERVICES, TTC 4798-8177 8/22/supplies	G8130.4	35.00	9847 08/23/2022
1838	TRUST & AGENCY treasurer	G1325.1	118.84	xfer2 08/02/2022
1838	TRUST & AGENCY dep treasurer	G1325.11	110.60	xfer2 08/02/2022
1838	TRUST & AGENCY clerk	G1410.1	242.81	xfer2 08/02/2022
1838	TRUST & AGENCY payroll ending 7/31/22/sewer admin	G8110.1	236.30	xfer2 08/02/2022
1838	TRUST & AGENCY accudata	G8110.4	7.31	xfer2 08/02/2022
1838	TRUST & AGENCY sewer laborers	G8120.1	345.76	xfer2 08/02/2022
1838	TRUST & AGENCY fica/med	G9030.8	77.44	xfer2 08/02/2022
1839	TRUST & AGENCY treasurer	G1325.1	118.84	xfer16 08/16/2022
1839	TRUST & AGENCY dep treasurer	G1325.1	110.60	xfer16 08/16/2022
1839	TRUST & AGENCY clerk	G1410.1	485.60	xfer16 08/16/2022
1839	TRUST & AGENCY payroll ending 8/14/22/sewer admin	G8110.1	248.30	xfer16 08/16/2022
1839	TRUST & AGENCY accudata	G8110.4	7.31	xfer16 08/16/2022
1839	TRUST & AGENCY sewer laborers	G8120.1	395.79	xfer16 08/16/2022
1839	TRUST & AGENCY fica/med	G9030.8	100.56	xfer16 08/16/2022
1839	TRUST & AGENCY Hi	G9060.8	916.73	xfer16 08/16/2022
1840	MOMAR PS1461077/glyphosate	G8130.4	633.42	
1840	MOMAR PS1460848/Glyphosate	G8130.4	500.00	
1840	MOMAR PS1458456/precision pry tools	G8130.4	122.91	
1840	MOMAR PS1458646/handtowels	G8130.4	370.14	
1841	AQUA-AEROBIC SYSTEMS INC 1033842/vacuum transmitter	G8130.4	617.43	
1842	TRUST & AGENCY treasurer	G1325.1	118.84	xfer30 08/30/2022

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$113,445.72

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1842	TRUST & AGENCY dep treasurer	G1325.11	110.60	xfer30 08/30/2022
1842	TRUST & AGENCY clerk	G1410.1	485.60	xfer30 08/30/2022
1842	TRUST & AGENCY payroll ending 8/28/22/sewer admin	G8110.1	237.00	xfer30 08/30/2022
1842	TRUST & AGENCY accudata	G8110.4	7.31	xfer30 08/30/2022
1842	TRUST & AGENCY sewer labors	G8120.1	391.58	xfer30 08/30/2022
1842	TRUST & AGENCY dpw cells phones	G8130.46	45.00	xfer30 08/30/2022
1842	TRUST & AGENCY fica/med	G9030.8	105.57	xfer30 08/30/2022
1843	GREENE COUNTY COMM BANK principal - \$1.138M bond	G9710.6	75,000.00	
1843	GREENE COUNTY COMM BANK interest - \$1.138 bond	G9710.7	7,700.00	
1843	GREENE COUNTY COMM BANK 10/22/interest - \$165k bond	G9710.7	728.75	
1844	SHARE CORPORTATION 210167/bowl cleaner, degreaser, citrus scrub, soap	G8130.4	534.36	
1845	SLACK CHEMICAL CO INC 194944/container return	G8130.4	-56.00	
1845	SLACK CHEMICAL CO INC 443881/bleach'	G8130.4	4,174.62	
1846	CAMDEN GROUP 7003/testing	G8130.4	224.00	
1846	CAMDEN GROUP 6975/operation & maint	G8131.4	7,800.00	
1847	SUPERIOR SEPTIC LLC 13361s/8/30/22	G8130.4	952.50	
1847	SUPERIOR SEPTIC LLC 13264s/7/30/22	G8130.4	802.00	
1847	SUPERIOR SEPTIC LLC 13313s/8/13/22	G8130.4	797.50	
1848	NYS ELECTRIC & GAS 10018408160 9/22/28 Propect st	G8130.41	33.49	
1848	NYS ELECTRIC & GAS 10013166128 8/22/lake st	G8130.41	7,281.99	
1848	NYS ELECTRIC & GAS 10037128609 9/22/4074 south st	G8130.41	20.91	
1848	NYS ELECTRIC & GAS 10013166136 8/22/lake st	G8130.41	51.85	

Total:

113,445.72

To the Treasurer of the above VILLAGE:

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of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

ABSTRACT OF AUDITED VOUCHERS

TRUST & AGENCY

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 09/12/2022

NUMBER 004

TOTAL CLAIMS: \$33,406.36

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
853	THE NYS DEFERRED COMP PLAN 212319 8/3/22/payroll ending 7/31/22	TA17	620.91	2322 08/23/2022
853	THE NYS DEFERRED COMP PLAN 212319 8/17/22/payroll ending 8/14/22	TA17	551.29	2322 08/23/2022
854	TEAMSTERS LOCAL 317 8/17/22/payroll ending 8/14/22	TA24	137.00	2323 08/23/2022
854	TEAMSTERS LOCAL 317 8/3/22/payroll ending 7/31/22	TA24	137.00	2323 08/23/2022
855	EXCELLUS HEALTH PLAN 59640 9/22/dental insurance	TA20	1,670.24	2324 08/23/2022
856	T.G.T.C.M.H.I.C 5254/Oct 2022 -	TA20	27,497.11	
857	AFLAC K Notorfonzo - 8/14 & 2/28/22	TA12	82.32	2329 08/31/2022
857	AFLAC 8/31/22/payroll ending 8/28/22	TA12	652.55	2329 08/31/2022
857	AFLAC 8/17/22/payroll ending 8/14/22	TA12	560.51	2329 08/31/2022
857	AFLAC 8/3/22/payroll ending 7/31/22	TA12	647.69	2329 08/31/2022
858	PATRICK MASTERS 7/22/overpmt of Hi 7/22	TA20	77.27	2325 08/31/2022
859	DANA SWICK 7/22/overpmt of Hi 7/22	TA20	77.27	2326 08/31/2022
860	DUSTIN VANDERZEE 7/22/overpmt of HI 7/22	TA20	77.27	2327 08/31/2022
861	THE NYS DEFERRED COMP PLAN 212319 8/28/22/payroll ending 8/28/22	TA20	480.93	2328 08/31/2022
862	TEAMSTERS LOCAL 317 8/31/22/payroll ending 8/28/22	TA24	137.00	

Total:

33,406.36

To the Treasurer of the above VILLAGE:

**The above listed claims having been presented to the _____
of the above-named Village, and having been duly audited and allowed in the amounts as shown on the
above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount
allowed upon his claim appearing opposite his name.**

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

VILLAGE OF TRUMANSBURG BOARD MEETING and PUBLIC HEARING on Proposed Local Law 2-2022: “Village of Trumansburg Videoconferencing Local Law” August 8 th , 2022	Date: August 8th, 2022 Time: 7:06PM to 9:22PM Location: <u>Village Hall, 56 E. Main St. Trumansburg, NY 14886</u>
BOARD MEMBERS PRESENT: Mayor Rordan Hart, Dep. Mayor Ben Carver, Trustees Ben Darfler, Keith Hannon, and Marcia Horn OFFICERS PRESENT: Treasurer, Victoria Badalamenti; Dep. Village Clerk Jessica Giles LOCAL REPRESENTATIVES: Town of Ulysses, Mary Bouchard; Tompkins County, Anne Koreman	

Mayor Hart called the Meeting to order at 7:06PM

DECISIONS							
MOTIONS	MOVED	SECOND	VOTE				
			<i>Hart</i>	<i>Carver</i>	<i>Darfler</i>	<i>Hannon</i>	<i>Horn</i>
A MOTION made by Trustee Carver to open the Public Hearing on Videoconferencing Local Law 2 of 2022 at 7:09PM.	Carver	Darfler	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Carver to close the Public Hearing at 7:11PM, there being no members of the public present with comments to make.	Carver	Hannon	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Darfler to adopt by Resolution the Videoconferencing Local Law 2 of 2022.	Darfler	Horn	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Carver to adopt the Consent Agenda with a change to minutes of 07-18-2022 to reflect, “ ...full time employees of EMS Department to be recognized as ...”, and to include payment of Abstract of Claims #3.	Carver	Hannon	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Darfler to adopt by Resolution (as edited) the support of moving forward with the WIIA Grant application.	Darfler	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Carver to enter into Executive Session to discuss personnel matters at 8:15PM.	Carver	Hannon	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Darfler to return to Open Session at 9:20PM.	Darfler	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Carver to hire Chris Fox as a Part Time Paramedic at the prevailing wage, provisional pending Civil Service approval.	Carver	Horn	Aye	Aye	Aye	Aye	Aye
A MOTION made by Trustee Darfler to adjourn at 9:22PM.	Darfler	Carver	Aye	Aye	Aye	Aye	Aye

Mayor Hart adjourned the meeting at 9:22PM

Respectfully Submitted,
Jessica Giles, Deputy Village Clerk
2022-08-09

<p align="center">SECOND MONTHLY MEETING VILLAGE of TRUMANSBURG BOARD of TRUSTEES August 22nd, 2022</p>	<p>Date: August 22nd, 2022 Time: 7:03PM to 8:15PM Location: <u>Village Hall, 56 E. Main St.</u> <u>Trumansburg, NY 14886</u> Zoom Meeting ID: 89726679850 Call-in number: (929)436-2866</p>
<p>BOARD MEMBERS PRESENT: Mayor Rordan Hart, Dep. Mayor Ben Carver(virtual), Trustees Ben Darfler and Marcia Horn BOARD MEMEBRS ABSENT: Trustee Keith Hannon OFFICERS PRESENT: Village Treasurer, Victoria Badalamenti ALSO PRESENT: Matt Sousa of MRB</p>	

Mayor Hart called the Meeting to order at 7:03 pm

DECISIONS							
MOTIONS	MOVED	SECOND	VOTE				
			<i>Hart</i>	<i>Carver</i>	<i>Darfler</i>	<i>Hannon</i>	<i>Horn</i>
A MOTION made by Trustee Darfler to proclaim Lead Agency under SEQRA for review of the Water Treatment System Improvement.	Darfler	Horn	Aye	Aye	Aye		Aye
A MOTION made by Trustee Horn to approve a resolution declaring the action of the Water Treatment System Improvement to be a Type 1 Action of Non-Significance under SEQRA, having completed the Full EAF parts 1-3, and instructs the Mayor to sign the completed EAF.	Horn	Darfler	Aye	Abstain	Aye		Aye
A MOTION made by Trustee Darfler for a Bond Resolution for the WIIA Grant Application for the Water Treatment System Improvement.	Darfler	Horn	Aye	Aye	Aye		Aye
A MOTION made by Trustee Darfler to accept the Budget Modifications as Proposed for the 2021-22 Budget Year.	Darfler	Horn	Aye	Aye	Aye		Aye
A MOTION made by Trustee Darfler to impose Special Events Water Fees at the rate of \$100 per hook-up and \$400 per week for administration.	Darfler	Horn	Aye	Aye	Aye		Aye
A MOTION made by Trustee Darfler to approve a Permissive Referendum to Purchase a Chlorine Analyzer for up to \$5000.00 from the Water Repair Reserve.							
A MOTION to adjourn.	Darfler	Horn	Aye	Aye	Aye		Aye

Mayor Hart adjourned the meeting at 8:15 pm

Respectfully Submitted,
Jessica Giles, Village Deputy Clerk
2022-08-23

**Village of Trumansburg
Deer Management Program (TDMP) for 2022-23**

Activities on Approved Properties

**Approved by Village of Trumansburg Board of Trustees on
September 12, 2022**

Over the past several years the Village of Trumansburg Board of Trustees, in conjunction with Cornell's Integrated Deer Research and Management Program, the Village's Nuisance Wildlife Committee and Village's DMP Oversight Committee, has developed and implemented the Trumansburg Deer Management Program, which started September 2014 and ended in March 2022. The program has successfully removed approximately 360 deer and is serving as a model for several other communities in New York state that have similar issues with excessive deer population.

Many residents have commented and been thankful that the number of deer is lower and there has been less plant damage than before the program started. Others have found there is still significant plant damage in some areas. However, there are still many reports of Lyme disease in the Village and surveys of planted oak seedlings indicate significant mortality within the first week after planting due to deer browse. Based on the positive experience in deer reduction we had in the first years of the program, over 10 years of experience of the Cornell Program on Cornell lands, input from the Villages of Lansing and Cayuga Heights on their deer management programs, and discussions with the NYSDEC Region 7, what follows is what we believe to be the best approach to continue to significantly reduce the deer population and negative impacts of the high deer level in the Village of Trumansburg.

Over many years the Village of Trumansburg has experienced high deer populations (likely over 200 animals) that have resulted in ecological and economic damage. The continued presence of this high deer population puts residents at an increased risk of Lyme disease, causes extensive plant damage, and creates an increased risk of deer-vehicle collisions. Village residents have responded by fencing and applying deterrents to valuable plantings to prevent browse, as well as rubbing damage to planted trees by buck. But the costs associated with fencing and continued and increasing problems have reached a crisis point.

Based on input from the Nuisance Wildlife Committee, Cornell's program, participants in last year's program and the Oversight Committee, the use of New York Department of Environmental Conservation (NY DEC) approved Deer Depredation Permits (DDPs) – also known as nuisance permits – is again recommended to reduce deer numbers. This approach is not considered regular hunting. This preferred low cost method is using proficient bow hunters at baited locations.

We anticipate using the 10 or more properties that were used in previous years, and potentially adding new sites in other strategic locations in the Village to begin implementation of the deer management program starting September 1, 2022 continuing no longer than March 31, 2023. Once the final list of sites is determined, a map showing the locations will be available at the Village Office and will be posted on the Village's website. The deer management oversight committee will continue to review properties across the Village that are ideal locations given their size, expected deer traffic, availability of trees and cover. What follows is detailed information on the TDMP.

1. Activities are anticipated to occur from September 1, 2022 to March 31, 2023. The Village of Trumansburg Deer Management Oversight Committee will review the success of the program and will reduce or expand activities as needed based on deer harvests. All landowners will be kept informed about management activities (including who the participants are on their property) in regular updates.
2. Tree stands will be placed (no screw in steps, ladder stands are preferred) at landowner approved locations in mid-to late August. A few branches may need to be trimmed to improve shooting lanes. Shooting from elevated positions directs arrows into the ground after passing through a deer. Seven to ten days before activities are to begin, bait (corn) will be placed 15 to 30 yards away from tree stands to attract deer to these locations. Trail monitoring cameras may be installed to capture deer activity. If needed, locations may need to be shifted slightly or abandoned. Each landowner will be informed about any activities on their properties, as indicated by landowner preferences. If an elevated position cannot be used and the area is found to hold deer the use of a ground blind can be implemented
3. Last year's small group of proficient participants has agreed to do it again and several new ones may be added. Participants will be using compound bows or cross bows exclusively. The activities are coordinated by Pat Miller and he is assisted by Bernd Blossy (also coordinator of the Village of Lansing deer management program) along with Merritt Compton and Phil Carubia as part of the Village of Trumansburg Deer Management Oversight Committee.
4. Activities will occur as needed to allow for variations in weather conditions, deer movement patterns and participants availability. There will be the use of supplemental lights after dark that will allow for safe, highly accurate shots at very close range. All of our current participants are experienced in using this approach and any new ones will be trained. Deer use patterns at bait will be monitored using infrared trail cameras to target the best possible times to utilize locations.
5. All participants are required to follow all Village rules and laws along with State laws, or expressed landowner preferences. It is the right of each landowner to restrict the number of individuals on their property, the times or dates participants

are allowed on properties, stand location, parking locations or access routes as desired. The agreement to use properties can be terminated by landowners at any time by notifying the Village Clerk.

6. Which days and stands will be used cannot be predicted in advance, as this will depend on individual time schedules, wind direction, weather and previous use of stand locations. To prevent overuse, the use of resting periods of 1-2 weeks between activity periods will allow deer to fall back into their usual use patterns. Baiting will likely continue during the resting periods.
7. Participants will be in trees using camouflage and will use flashlights to locate shot deer or to walk out of the woods; therefore landowners may notice a slow moving flashlight. If deer can't be readily retrieved due to poor blood trails, approved tracking dogs are available to help in locating wounded deer. In very rare circumstances tracking may occur the next morning with better light. Landowners will be alerted to any of these possibilities and will have access to cell phone numbers of participants.
8. Occasionally a mortally wounded deer may run beyond property boundaries. All participants will have information about property boundaries when in the field. This information will include phone numbers of landowners and neighbors who need to be notified if a search extends beyond the approved properties. If necessary, a Village Trustee, Village Police or the participant will call and ask permission to retrieve a deer unless we have pre-authorization to retrieve deer from a property. An attempt will be made to inform all immediate neighbors of these activities, regardless of whether a deer ever leaves an approved property.
9. Participants will keep track of and report all arrows shot using a secure website. Arrows usually pass through deer and fall close to the spot where a deer was hit, but occasionally will remain in the deer. Every effort will be made to retrieve arrows (they are expensive), aided with the help of a metal detector when needed. Based on last year's results almost every arrow was recovered.
10. All shot deer will be removed discretely and not be field dressed on properties. Samples of internal organs and blood may be submitted to the Animal Health Diagnostic Center, Cornell University College of Veterinary Medicine, to assist in various research projects.
11. All harvested deer will be consumed by participants or donated. We will again drop off as many deer as we can to an approved venison donation processor for distribution to local food banks and pantries and to families that can benefit from the meat.
12. In most instances, landowners and neighbors will not even notice activities or the killing of a deer because it happens quietly and fast. However, despite all precautions and skills, deer may be wounded, may not expire immediately,

collapse on neighboring properties or may not be found. We will make every attempt possible (including the use of a trained dog) to recover all animals or assure that they will be fine (superficial arrow wounds heal quickly).

13. The Village Deer Management Oversight Committee will review activities and success in regular intervals (weekly) and determine if activities should continue or be terminated based on activities and number of deer harvested.
14. The Deer Management Oversight Committee will provide regular updates to the Village Board, including the number of deer harvested, which will also be posted on the Village website.
15. The goal is to reduce deer numbers to levels where forest regeneration and survival of browse sensitive plants within the Village of Trumansburg is once again possible. In addition, we aim to reduce or maintain deer tick populations at levels where Lyme disease risks are minimized (5-8 deer per square kilometer according to recent studies in CT). With assistance from Cornell Universities Department of Natural Resources the ecological success of deer reductions in the Village may be assessed depending on funding using oak sentinels, a method developed by Bernd Blossey. To assess tick populations we will use standardized tick sampling using drag cloths. We will also assess tick loads on harvested deer.
16. Given the high deer densities and the articulated ecological and health goals, we propose to target both antlered and antlerless deer. This requires approval by the DEC. Participants shooting bucks will be required to saw off antlers and antlers will be delivered to the DEC.

Village of Trumansburg Village Deer Management Oversight Committee:
Merritt Compton, Bernd Blossey, Phil Carubia, Pat Miller and Rordan Hart.

Village Contacts:

Tammy Morse - Village Clerk
email: clerk@trumansburg-ny.gov
tel: (607)387-6501
fax: (607)387-5806

Rordan Hart – Mayor
email: mayor@trumansburg-ny.gov
tel: (607)387-6501
fax: (607)387-5806

Village of Trumansburg
New York Forward Grant Program 2022
Resolution of Support & Authorization for New York Forward Grant Application

WHEREAS, the Village of Trumansburg Village Board supports the submission of a New York Forward grant application on behalf of the Village for downtown revitalization investments; and

WHEREAS, Empire State Development is administering the New York Forward grant program intended to revitalize and reinvigorate downtowns in small rural communities, through investment in transformative public and private anchor projects that improve the quality of life for residents and promote business and visitation in downtown; and

WHEREAS, the Village of Trumansburg Comprehensive Plan adopted in 2021 includes multiple goals aimed at improving quality of life, historic preservation, recreation, and downtown revitalization; and

WHEREAS, awarded funding would induce a number of public and private anchor projects that collectively will attract residents, improve public amenities, and maximize the visitor experience in downtown Trumansburg; and

NOW THEREFORE BE IT RESOLVED, that the Village Board identifies the Village Mayor as the authorized representative of the Village to submit the New York Forward application on behalf of the Village and execute all associated documents relative to and as required for the New York Forward application, including the funding agreement and financial application, as applicable; and

BE IT FURTHER RESOLVED, that the Village of Trumansburg Board fully supports the proposed revitalization efforts and submission of the New York Forward grant application by MRB Group on behalf of the Village to induce transformative downtown projects.

Motion by Member _____: Seconded by Member _____

Dated: _____

The above Resolution was duly adopted on _____ by the Village of Trumansburg Village Board.

Village Clerk
Village of Trumansburg

VILLAGE OF TRUMANSBURG
Permissive Referendum

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Trumansburg, Tompkins County, New York, at the Regular Board Meeting held on Sept. 12th, 2022 adopted a resolution appropriating up to \$19000.00 from the DPW Equipment Reserve to pay for third of five lease payments. The adoption of said resolution is subject to a permissive referendum.

Victoria Badalamenti
Village Treasurer

Sept. 12, 2022

September 7, 2022

Hon. Rordan Hart, Mayor
Village of Trumansburg
56 E Main Street
Trumansburg, NY 14886

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
VILLAGE OF TRUMANSBURG – LARCHMONT DRIVE DRAINAGE EVALUATION**

Dear Mayor Hart:

Thank you for the opportunity to provide the following proposal for engineering and surveying support services.

I. Project Understanding

Based on our discussions and having walked the site, several residents on the south side of Larchmont Drive are experiencing routine drainage concerns. Our proposed efforts, listed below, include a more detailed field evaluation of the affected area, obtaining permission to access and review current drainage issues with the surrounding neighbors, perform topographic survey of several selected areas to verify field observations, prepare a schematic concept plan to address potential issues, and review findings with the Village.

II. Scope of Services

MRB Group proposes to provide the following services:

A. Field Investigation

1. Walk the affected area with Village Staff and neighbors to confirm existing drainage concerns. Review site drainage patterns, perform limited topographic survey of visible low points, drainage swales, on-site storm piping, and storm piping along the frontage of Larchmont Drive. A topographic survey is one of the primary items needed to help identify existing site conditions, low points where water may collect, general

drainage areas, and confirm if items were constructed as originally intended. Surveying services to be performed by others are included in this proposal. MRB Group will meet on site with the surveyor to help identify any specific items needed and install several bench marks to visually gauge the change in elevation in the affected area.

2. Upon completion of the site walk and topographic survey data review and discuss our initial findings with the Village.
3. The survey data, aerial photos, and previous drainage maps will be used as our base mapping file for any proposed improvement plans developed.

B. Schematic Design

1. Develop a concept plan identifying proposed improvements needed to address drainage concerns identified. The proposed stakes installed during the surveying efforts could be utilized by a contractor to assist with these future efforts.
2. The conceptual plan would include identifying a means of rerouting stormwater to other areas beyond village limits. Coordination with the Town and residents directly in the vicinity of Larchmont Drive (south and east) would need to be engaged to understand the hydraulics of the surrounding area and viable options.
3. It is anticipated that some storm piping may be required. Once the field investigation efforts are completed, we can review and discuss developing a proposed plan. At this time, it is unclear on the hourly efforts are needed to develop a formal design plan and whether the proposed plan would require a public bid for the construction of the improvements.

C. Schedule of Fees

The following hourly not to exceed fees are for the basic services and task as outlined above:

Field Investigation\$5,000.00

Schematic Design.....\$4,500.00

Total Basic Compensation \$9,500.00

The cost figure shown above represents our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be an additional service reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Project Schedule

MRB Group is available to begin upon authorization to proceed.

IV. Additional Services

The following items are not included in the above Scope of Services and Basic Compensation but can be provided at our standard hourly rates.


- A. Geotechnical report or subsurface investigations.
- B. Evaluation or design beyond project area or scope and time frames listed above.
- C. Full site and utility design plans.
- D. Updated Boundary Survey or topo survey.
- E. Submission to agencies for review.
- F. Permitting or approvals.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We look forward to working with you on this project.

Respectfully Submitted,



William Davis
Director of Water Resources Engineering



James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

\\mrbgrouppriv\Admindata\630006\Proposals\Trumansburg, Village of\Larchmont Stormwater
Proposal.docx

PROPOSAL ACCEPTED BY:

_____	_____	_____
<i>Signature</i>	<i>Title</i>	<i>Date</i>

Cc. Matt McKenna & Tom Fromberger – MRB Group

MRB GROUP, ENGINEERING, ARCHITECTURE, SURVEYING, D.P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS

A. TERMINATION

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

September 8, 2022

Hon. Rordan Hart, Mayor
Village of Trumansburg
56 E Main Street
Trumansburg, NY 14886

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
VILLAGE OF TRUMANSBURG - COMPREHENSIVE STORMWATER MANAGEMENT PLAN**

Dear Mayor Hart:

MRB Group is pleased to submit the following proposal to assist the Village of Trumansburg with the preparation of a Comprehensive Stormwater Management Plan. The proposed plan will expand upon the efforts already undertaken by the Village and MRB Group. This document is intended to provide a framework for systemically evaluating and finding a solution to ongoing drainage issues, identifying areas requiring additional detailed evaluation, and providing a means to address future issues as they arise. Additionally, upon completion of the scope of services, recommendations for grant opportunities or funding options will be presented to provide the Village with an understanding of possible financial avenues.

I. Background

- A. Village residents have experienced a number of drainage issues over the past few years. Some of this can be attributed to the changes in weather patterns where an increase in rainfall intensities, combined with the steep terrain of areas within the Village, are naturally causing increased stormwater runoff and other related issues. Historically storm sewer systems are typically designed to accommodate a minimum 10-year storm event. With some storms producing localized runoff rates in excess of the 10-year storm event, more impacts are being seen throughout New York State. An increase in the Village's impervious coverage and altering or filling in of natural drainage channels have increased stormwater runoff. The growth of vegetation at storm sewer inlets or the accumulation of excessive sediment within a drainage channel also impacts stormwater

conveyance. The combination of these items along with other factors are contributing to the current issues.

- B. In 2017 and 2018 a Preliminary Drainage Evaluation was performed by MRB Group. A preliminary field investigation was completed to gain a general understanding of the existing infrastructure throughout the village as well as a general understanding of stormwater conveyance. A memorandum and map dated November 2018 were prepared outlining the project findings and general recommendations. This document will be our starting point and basis for the preparation of the Comprehensive Stormwater Management Plan.
- C. The areas listed below were previously identified for additional evaluation and determination of possible solutions. These efforts are included in our proposal. A separate proposal has been prepared for Larchmont Drive to evaluate this area in more detail and determine the feasibility of improvements.
 - East Seneca Road (Areas improved part of 2021 SAM Grant)
 - Seneca Road
 - Pennsylvania Avenue
 - Larchmont Drive

II. Basic Services and Compensation

Our proposed services have been broken into five major categories; Field Investigation, Drainage Area Evaluation, Legislative Policies, Design Criteria, and Comprehensive Stormwater Management Plan. Each section builds upon the other for the development of a proposed document. Due to the large scope of this project, the age of the existing infrastructure, and the immediate needs of the Village we are focusing our efforts on finding solutions for a number of the problem areas identified. It is included in the scope of work that an initial kickoff meeting be held with the Village to discuss any areas to be further evaluated. A broader brush approach will be applied to other areas in the Village which can be expanded upon later as identified and coordinated with Village.

A. Field Investigation

Upon the conclusion of the 2017 and 2018 project efforts, it was determined that a more detailed evaluation and site review was needed for several select areas. These areas included East Seneca Road and associated connecting side streets, a portion of Pennsylvania Avenue, and Larchmont Drive. Additional site visits have occurred with residents along Seneca Road between Bradley Street and Washington Street.

1. Kickoff meeting with village personnel to discuss the intent of field investigation and discuss any additional areas for investigation.
2. As part of the field investigation culverts, drainage structures, and roadside channels will be indexed and an inventory list created. The proposed system of identifications will provide flexibility for future expansion and updates. This work will include documenting actual pipe sizes, which will be used to further advance the existing stormwater map for the village. Village crew to open catch basins and manholes.
3. Our staff will (again) walk the streets to visually confirm the proposed drainage areas. Review available record mapping, topographic lidar data, and aerial photos to further define project details. Due to the scope of the project, surveying services are recommended at a later time when an actual design project is being proposed for construction.
4. Drainage areas and sub-drainage areas are not confined by road right-of-way's or municipal boundaries. Where appropriate we will expand our field investigations however we are limited by general site access and public rights-of-way areas. If additional investigation is needed on private property or adjacent municipalities, we will notify the Village to assist with coordination.
5. If the Village chooses to move forward with the GIS Water and Sewer Utility Mapping proposal, location of the Storm Sewer Drainage inlets could be included as part of this project.

Subtotal Item A \$12,500.00

B. Drainage Area Evaluation

Upon the compilation of the field data, we will further expand upon dividing the village into major and minor drainage watershed areas. Each area will be reviewed and studied for its unique soil and land use characteristics. This will allow us to perform a more detailed hydraulic evaluation of the entire Village and target specific areas for analysis and review. As part of this evaluation, detailed drainage maps and inventory tables of existing stormwater structures will be prepared.

1. Using AutoCAD and ArcGIS, prepare an updated drainage map for the target areas being studied and the entire Village. Desktop evaluation to incorporate collected field data, record mapping, available storm sewer mapping, state and federal resource web mapping, and aerial images.
2. Using SCS (Soil Conservation Services) methodology accepted by NYSDEC and current New York State rainfall data, compute the anticipated stormwater runoff rates for the 1, 5, 10, 25, 50, & 100-year storm events within each watershed. Hydraflow Hydrographs an extension of AutoCAD software will be used to perform the watershed calculations.
3. Prepare a model of the existing storm sewer systems or drainage channels along the primary selected road sections. Hydraflow Storm Sewer Analysis an extension of AutoCAD software will be used to perform the sizing calculations to determine what storm events they are able to accommodate.
4. Evaluate the feasibility and opportunities to correct the identified drainage issues. This metric would assist the village in evaluating priority list of projects.

Subtotal Item B \$24,500.00

C. Legislative Policies

Provided the Village with a draft document to establish proposed stormwater drainage policies to evaluate and address future issues. Proposed document to include current NYSDEC stormwater guidelines. Review document with the Village Board and Attorney.

1. Prepare a draft stormwater management ordinance for the Village.
2. Review drainage overlay districts or district entrance fees for parcels being developed to contribute based on equivalent acre or an Ad Valorem Charge for development.
3. Review the need to establish drainage easements and a list of resident responsibilities.
4. Coordinate with the village on right-of-way maintenance and define responsibilities for municipal versus privately owned infrastructure (roadside swales, culverts, driveway culverts, drainage basins, etc.)
5. Review existing land uses and the potential development areas in relation to the Village's Community Comprehensive Plan.
6. Engage Village Attorney with one (1) coordination meeting at the Village Hall.

Subtotal Item C \$8,500.00

D. Design Criteria

The development of a community's design criteria should also be considered as part of a Comprehensive Stormwater Management Plan. These documents typically consist of the minimum construction standards and specifications for dedicated infrastructure. Proposed development plans are typically required to meet these minimum

requirements. A document of this type would include items in addition to just stormwater management. Items like road construction specifications, sanitary, water, and storm sewer design guidelines, construction requirements, typical details, landscaping materials, and other general requirements.

1. As part of this proposal we will complete just the design criteria sections for stormwater management, storm sewer design guidelines, and storm details. These sections along can be used as the required criteria for future developments of the full Design Criteria.

Subtotal Item D \$6,500.00

E. Comprehensive Stormwater Management Plan

Based on our recent discussion a more detailed report documenting and summarizing the above information was requested. This document would be utilized for grant opportunities and expand our evaluation of target areas. The following report will review the extent of the existing infrastructure visible, provide inventory summary tables, anticipated stormwater runoff rates throughout the Village, identify proposed drainage policies to be adopted, and funding opportunities for a list of proposed projects.

1. Inventory of the existing infrastructure studied.
2. Recommendations for proposed improvements.
3. Update drainage maps for the entire Village.
4. Identify and prioritize a list of possible projects.
5. Cost estimate for proposed improvements.
6. Draft legislative policies.
7. Review findings with the Village.
8. Make recommendations for grant opportunities.

Subtotal Item E \$26,500.00

Total Basic Compensation \$78,500.00

The cost figure shown above represents our estimated hourly efforts based on the 2022 rates currently in effect. Any additional work beyond this not-to-exceed number and outside the scope of this proposal would be an additional service reviewed with the Village. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Project Schedule

MRB Group is available to begin upon authorization to proceed. Field investigations will be weather dependent.

IV. Additional Services

The following items are not included in the above Scope of Services and Basic Compensation but can be provided at our standard hourly rates.

- A. Evaluation or design beyond project area or scope listed above. A coordination meeting prior to the start of work would be held with Village and a fee for including additional work can be discussed at that time.
- B. Construction Design Plans.
- C. Surveying services.
- D. Full Design Criteria.
- E. Geotechnical report or subsurface investigations.
- F. Subsurface hydrogeologic coordination.
- G. State Environmental Quality Review (SEQR).
- H. Applications for grant opportunities or funding.
- I. Investigation and coordination of private easements or development of easements.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We look forward to working with you on this project.

Respectfully Submitted,



William Davis
Director of Water Resources Engineering



James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

\\mrbgroup.prv\Admindata\630006\Proposals\Trumansburg, Village of\Comprehensive Stormwater
Proposal - Revised.docx

PROPOSAL ACCEPTED BY:

_____	_____	_____
<i>Signature</i>	<i>Title</i>	<i>Date</i>

Cc. Matt McKenna & Tom Fromberger – MRB Group

MRB GROUP, ENGINEERING, ARCHITECTURE, SURVEYING, D.P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS**A. TERMINATION**

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

August 17, 2022

Honorable Rordan Hart, Mayor
Village of Trumansburg
56 East Main Street
Trumansburg, NY 14886

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
UTILITY MAPPING AND GIS PROJECT**

Dear Mayor Hart:

We are pleased to present our proposal for engineering services for the Village of Trumansburg (Village) utility infrastructure mapping and Geographic Information System (GIS) project.

I. Project Overview

The Village has expressed an interest in developing a comprehensive GIS for its infrastructure assets, which include the water distribution system, and sanitary sewer collection system.

The Village's various infrastructure improvements have been constructed over the past several decades. Mapping and record drawings are available for portions of these systems, but the Village lacks survey quality accuracy and the modern capability of accessing a complete map through a smartphone app or office computer. Accurate, complete, and accessible utility mapping forms the foundation for efficient operations and asset management. Furthermore, a GIS can be used to track and store records for regulatory requirements from the Department of Health, including the upcoming lead service pipe inventory.

This proposal outlines the anticipated scope of work along with the estimated engineering fees associated with the project, broken down into various elements for the Village Board to consider. This project can also be split into sequential phases in different budget cycles if necessary.

Based upon information provided by the Village, we have summarized the various assets to be surveyed and mapped as follows:

- A. Water Distribution System (Approximate Numbers)
 - 85,000 linear feet of water main
 - 140 hydrants
 - 140 hydrant valves
 - 130 system valves
 - 50 miscellaneous points
 - 2,300 water shut-off valves (Not included in survey)
- B. Sanitary Sewer System (Approximate Numbers)
 - 52,000 linear feet for sanitary sewer
 - 215 manholes
 - 25 miscellaneous points
 - Unknown number for sewer cleanouts (not included in survey)

The assumptions included in our estimated fees are summarized as follows:

- Inventory of the existing assets are estimated above.
- We anticipate GPS location work to occur during "leaf-off" seasons (early spring or late fall).
- The Village will provide the necessary assistance for completion of our field investigations and field work, including maintenance and protection of traffic if necessary.
- The Village will identify features to be surveyed and mark them ahead of the field work. Time for locating buried features (valves, guard valves, meter pits, etc.) or the labor and equipment necessary for uncovering those unknown features is not included in the proposal.

II. Scope of Services and Compensation

This project will consist of multiple phases, including field survey, GIS map creation, GIS database setup, GIS cloud/mobile application setup, and training. We have itemized the included scope of work items below.

A. Asset Inventory and GIS Mapping – Water Distribution System

- Review existing hard copy available record maps.
- GPS/field survey each asset including main line valves, fire hydrants and hydrant guard valves. Individual water service shut-off valves will NOT be located at this time.
- Setup GIS geodatabase for the water distribution system.
- Import GPS/field survey points collected in the field to the GIS geodatabase.
- Review of field information collected for accuracy and completeness.
- Prepare detailed GIS utility mapping to reflect the information collected and to show the location of existing watermain, based upon available record maps and information gathered in the field.
- Assign unique Identification numbers for each valve and hydrant.
- Enter basic asset attributes including type and location, pipe/structure size, material, and age, if available on record maps.
- Create an 11x17 paper/PDF map book at 1" =100' scale.
- Submit a draft copy to the Village for review and mark-ups.
- Make changes to information based upon review by Village Staff. This may also require additional trips to survey any points that were missed.
- Coordination, administration and meetings with the Village as necessary.
- Deliver a final 11x17 PDF and printed map set showing the water distribution system to the Village, including a copy of the GIS geodatabase source files.
- Deliver a 34x44 PDF and printed system map showing the water distribution system.

Subtotal of A (lump sum) – Water System \$38,000.00

B. GIS Implementation

For this project, we will use the industry standard ArcGIS online cloud-based software and applications by ESRI. The completed mapping will be stored in the secure ESRI data cloud, which will provide much needed access to the utility mapping by Village staff on smartphones, tablets, and or any computer browser.

ArcGIS online requires that the Village purchase annual licenses of the software subscription per user. We anticipate the Village will require at least two users with editing capability, which will cost approximately \$850 in total annually. Additional "view only" usernames can be added for \$100/user. The cost for this software subscription is NOT included in this proposal. The Village would sign up directly with ESRI before the start of this project.

The GIS implementation phase of this project will primarily include configuring and setting up the ArcGIS online cloud account to load the utility data and make it user friendly for the Village to view. This task will include the following:

- Setup ArcGIS online account usernames, and configure proper security settings.
- Upload and configure all Village GIS utility mapping created during this project in addition to other layers available for free from the County or State, such as tax parcels, address points, environmental resources, and aerial photos.
- Create a GIS viewer map showing all map layers for access with a desktop/laptop computer
- Create a GIS viewer map showing all map layers specifically configured for use with the GIS smartphone/iPad app called ArcGIS Field Maps, which is included with your subscription.
- Create additional maps for the ArcGIS Field Maps app for the Village to mark locations where there were pipe breaks, and to record hydrant flushing or valve exercising.
- Provide a day onsite training with Village staff on the use of the new mapping.

Subtotal of B (lump sum) – GIS Implementation..... \$14,500.00

C. Water Service Line TAP Card Inventory

The village has indicated a desire to develop an electronic inventory of their water service shut-off valves from the index card data base kept at Village DPW. It is suggested that the index cards be scanned and assigned to individual properties as part of the GIS map for the water system. This is recommended in lieu of staking out and surveying the valves in field due to the time required. Should the village add/replace shut-off valves in future, survey grade locations of shut-off valves can be captured and added to the GIS map in lieu of creating new index cards.

To this effect, the DPW would be able to click individual properties and access the index card on their remote phone/tablet. This will save DPW trips back and forth to locate index cards and will provide a backup to the hardcopies stored at the DPW. This task will include the following:

- Scan index cards to PDF and create an inventory for all available water shut-off locations
- Upload index card to GIS water system map and assign to individual properties.

To assist in minimizing cost, MRB Group could consider assigning an intern to complete the tasks and bill at a lower hourly rate. Scanning the index cards to PDF and creating an inventory self-performed by the village would provide savings to the village. The fee outlined below is based on an estimate of 230 hours (10 entries per hour + 40 hours for inventory) at \$75/hour for an intern rate. MRB Group could bill on an hourly not to exceed basis for this work and update the village on progress.

Subtotal of C (hourly) – Water Shut-off Index..... \$20,250.00

Total Compensation \$72,750.00

The cost figures shown above represent our lump sum and hourly not to exceed amounts. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

AA. Asset Inventory and GIS Mapping – Sanitary Sewer – (Optional)

Mapping the sanitary sewer system is optional but would represent an opportunity for a cost savings if our field crew locates the sanitary sewer manholes at the same time they are walking streets locating the water system features.

- GPS/field survey sanitary sewer system manholes and other important system features. Individual sewer clean-outs will NOT be located at this time.
- Setup GIS geodatabase for the sanitary sewer system.
- Import GPS/field survey points collected in the field to the GIS geodatabase.
- Review of field information collected for accuracy and completeness.
- Prepare detailed GIS utility mapping to reflect the information collected and to show the location of existing sanitary sewers, based upon available record maps and information gathered in the field.
- Assign unique Identification numbers for each manhole.
- Enter basic asset attributes including type and location, pipe/structure size, material, and age, if available on record maps.
- Create an 11x17 paper/PDF map book at 1" = 100' scale.
- Submit a draft copy to the Village for review and mark-ups.
- Make changes to information based upon review by Village Staff. This may also require additional trips to the survey any points that were missed.

- Coordination, administration and meetings with the Village as necessary.
- Deliver a final 11x17 PDF and printed map set showing the water distribution and sanitary sewer systems to the Village, including a copy of the GIS geodatabase source files.
- Deliver a 34x44 PDF and printed system map showing the water distribution and sanitary sewer systems.

Subtotal of AA – Sanitary Sewers (Optional Add-on)..... \$15,000.00

III. Project Schedule

We are prepared to begin work on this project upon authorization of this proposal. Field survey activities may need to be completed during leaf-off conditions.

IV. Additional Services

The following items not included in the above services, can be provided on a personnel time-charge basis but would only be performed upon receipt of your authorization.

- A. Additional survey/field data collection for other utilities including storm sewers or drainage
- B. Lead Service Inventory setup and configuration within ESRI Arc GIS platform.
- C. Water service inspections in basements of homes granting access to assist with inventory for Lead Service requirements.
- D. Additional training or GIS support
- E. Hydraulic Modeling of Water System

V. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the project.

VI. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your consideration of our firm. We look forward to working with you on this project.

Sincerely,

William Davis
Director of Water Resources Engineering

James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

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Enclosure

PROPOSAL ACCEPTED FOR TASKS (CIRCLE)

A. Asset Inventory and GIS Mapping – Water Distribution System

B. GIS IMPLEMENTATION

C. WATER SERVICE LINE TAP CARD INVENTORY

AA. ASSET INVENTORY AND GIS MAPPING SANITARY SEWER MAPPING (OPTIONAL)

BY: _____

Signature

Title

Date

DRAFT

**MRB GROUP, ENGINEERING, ARCHITECTURE, SURVEYING, D.P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS**

A. TERMINATION

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.